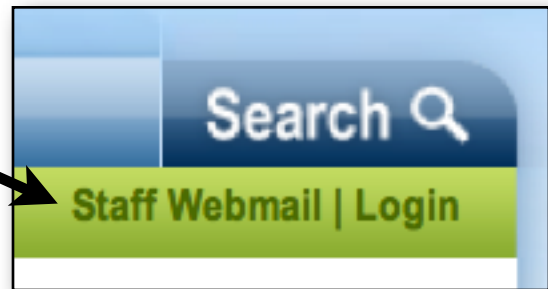
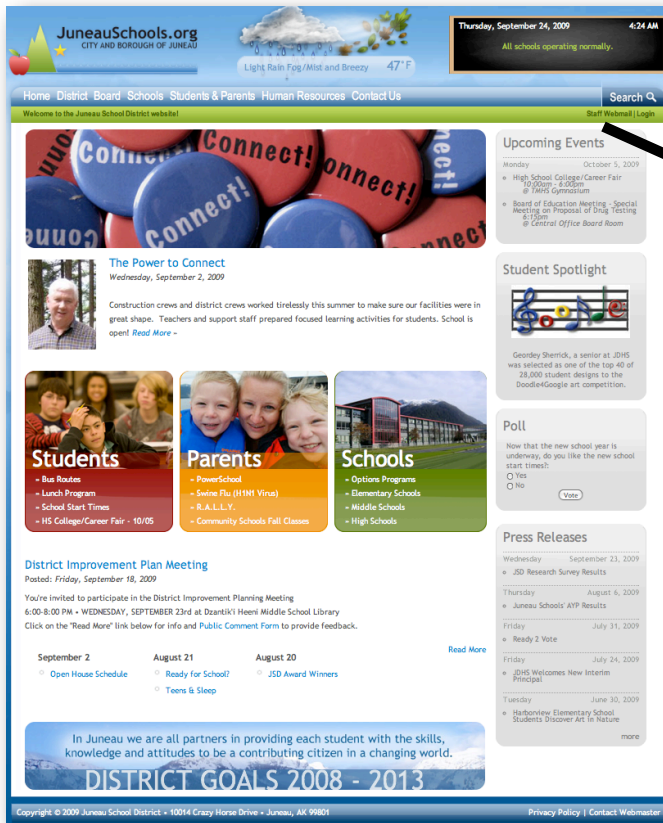
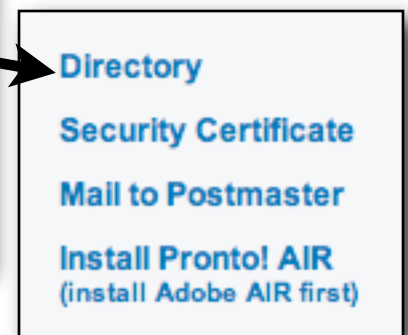


Did you know that you can use the Staff Webmail link to search for individual's and group e-mail lists? You can find the link on the front page of the Juneau School District Website ([www.juneauschools.org](http://www.juneauschools.org)):

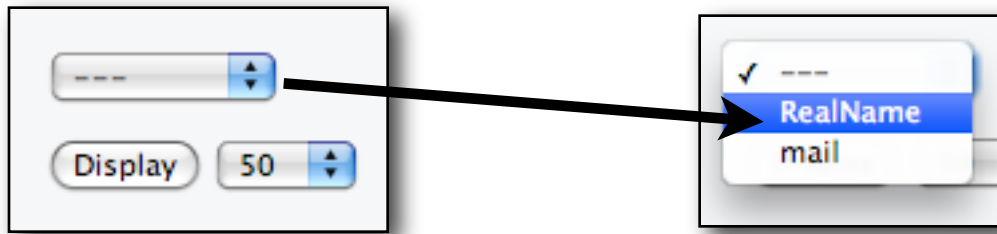


Find the link in the upper right hand corner.

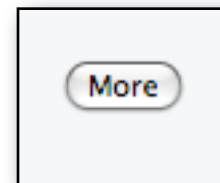
Once you arrive at the CommuniGate Pro site, click on the "Directory" link:



Now you're ready to begin searching. In order to search, you will need to change the drop down menu to search the directory for a real name or the e-mail convention:



You can also broaden your search by clicking the “more” button and including both. (Or narrow your search by selecting “and” instead of “or”.) Be sure to fill in the blanks for who or what you are searching for.



Here is an example of a search for lists at Auke Bay:

**Directory**

RealName   and  
mail   or  
 41 selected

Display 50

RealName	mail
AB 1st Grade Teachers	ab-1st@jsd.k12.ak.us
AB-2nd Grade Teachers	ab-2nd@jsd.k12.ak.us
AB-3rd Grade Teachers	ab-3rd@jsd.k12.ak.us
AB-4th Grade Teachers	ab-4th@jsd.k12.ak.us
AB-5th Grade Teachers	ab-5th@jsd.k12.ak.us
Auke Bay Absence Notification	ab-absent@jsd.k12.ak.us
AB-Certified Staff	ab-certified@jsd.k12.ak.us
ab-cit	ab-cit@jsd.k12.ak.us
AB-Classified Staff	ab-classified@jsd.k12.ak.us
AB-Info-Call	ab-info-call@jsd.k12.ak.us
Auke Bay JESS Employees	ab-jess@jsd.k12.ak.us
AB-Kindergarten Teachers	ab-k@jsd.k12.ak.us
ab_parent	ab-parent@jsd.k12.ak.us
Playground Supervisors	ab-playground@jsd.k12.ak.us
AB Site Council	ab-site_council@jsd.k12.ak.us
AB Specialists	ab-specialists@jsd.k12.ak.us
AB-All Staff	ab-staff@jsd.k12.ak.us
AB Teachers	ab-teachers@jsd.k12.ak.us