

**From:** "John Wahl" <john\_wahl@jsd.k12.ak.us>  
**Subject:** **Another OfftheWahl Technology Tip of the Week**  
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JSD Staff:

Are you new to the Mac and trying to find your way around? Or maybe, you've used a Mac for years but don't know all its capabilities? (For those of you on a PC, I'll have something for you too if you scroll to the bottom.

Apple has put together a great Podcast called "Quick Tips Mac OS X" and it can be found here:  
<http://itunes.apple.com/WebObjects/MZStore.woa/wa/viewPodcast?id=257243321&subMediaType=Video>

For example, did you know you can turn on a popup dictionary and thesaurus in any application? Or, do you know the difference between a folder and a smart folder? Or how to easily create a PDF for e-mailing to parents on multiple platforms? All of this and more can be found at the above link.

If you're a PC user, you can find some basics, tips, and tricks on the Windows OS at Atomic Learning:  
[http://www.atomiclearning.com/k12/en/windows\\_xpx](http://www.atomiclearning.com/k12/en/windows_xpx)

[http://www.atomiclearning.com/k12/en/winxp\\_tips](http://www.atomiclearning.com/k12/en/winxp_tips)

Right now you will only be able to access a few of the tutorial videos. However, in a couple weeks, I'll be providing you directions for how to access the full library. Stay tuned.

Thanks and enjoy the tips,

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