

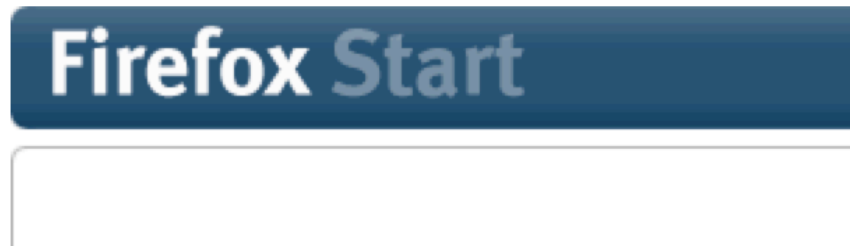
Using the PowerSchool Parent Portal to Access Your Child's Information

To Get Started:

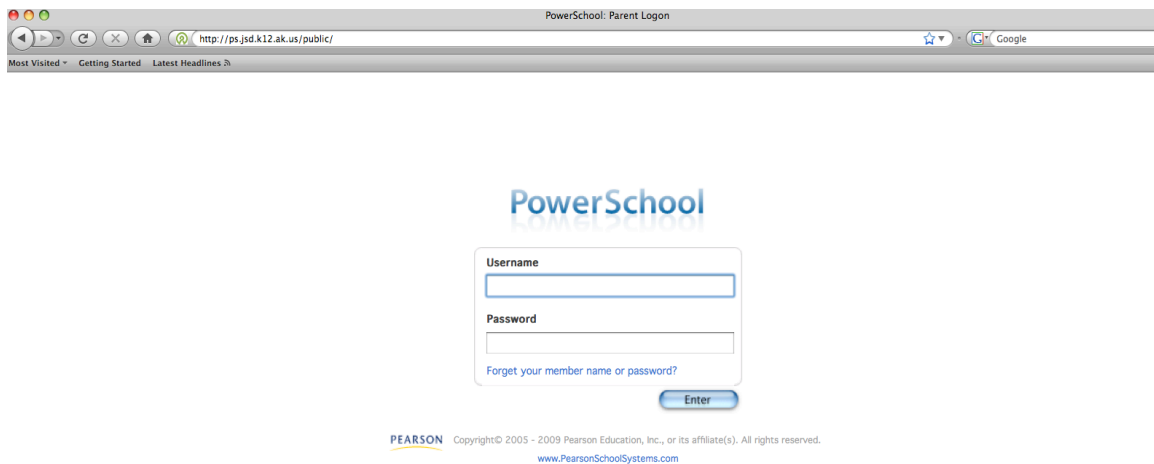
1. Launch any web browser, such as Safari, Firefox, Internet Explorer, etc.
2. In the address bar. Type in the PS Parent Portal web address:

`http://ps.jsd.k12.ak.us/public`

As shown here:



3. Press "Enter" on the keyboard. This is the PowerSchool Parent Log-in Page:



4. You may want to “BookMark” this page for easy access in the future. Key in the Username and Password sent to you by your school administrator.

Be careful!

1’s (ones), l’s (eye’s) and l’s (el’s) print a LOT alike.

So do O’s (Oh’s), and 0’s (zeros).

Try different combinations. Call your School if you have any problems.

5. Click Enter

The following screen will appear:

These icons are pages you can view. Click on any one to view that page.

Exp	Last Week					This Week					Course	Q1	Q2	S1	Q3	Q4	S2	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F									
0(A)											Jazz Band Guher, Ken	A+ 97	A+ 100	A+ 98	--	--	--	1	0
1(A)											Russian 2 Leichuk, Janna	B+ 89	B 84	A- 90	--	--	--	1	0
2(A)				A							Fitness Concepts Rivera, Tracy	A 0	A 0	--	--	--		2	0
2A(A)											Advisory Guher, Ken	--	--	--	--	--		0	1

Here is a brief overview of the pages you can view:



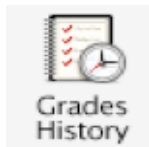
Grades and Attendance – this screen shows current final grades and attendance totals for your Student

1. Click any Final Grade to view the individual assignments and scores for that Term. Everything in “blue” is a link. Click around and see, have some fun, you cannot hurt anything.
2. Click on an individual assignment in the assignments column to view additional information on the assignment.
3. Clicking on blue Teacher names will launch an Email application (provided one is et-up on your machine, ready to send an Email to that Teacher).

4. Click on blue “Absences” or “Tardies” to see the dates.

5. If applicable, you can view Standards grades for your Student by clicking on the “View Standards” link.

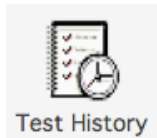
Note: Click the Grades and Attendance button in your navigation bar to return to the original screen, or Click on any of the icons in the top row to go to a different screen.



Grades History – shows cumulative (stored) grades for your Student

1. You can view the Elementary Report Cards for each year by clicking on the blue Year icon.

2. Use the scroll bars to view all of each window.



Test History – this screen shows your Student’s test information for District administered Standardized Testing, including the HSGQE (High School graduation Qualifying Exams)



Attendance History – shows your Student’s daily and period attendance for the current term

1. The key for the attendance codes is at the bottom of the page.

2. “Dashes” indicate that school was not in session that day.

3. A “dot” in a period means that class did not meet that day.

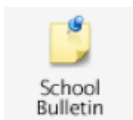


Email Notification – this screen allows you to set-up automatic Email reports regarding your Student and have them sent to you

1. You can choose any or all of the following:
 - Summary of current grades and attendance
 - Detailed report of attendance
 - Balance Alert (Will ONLY be sent when a Student is low on funds)
2. Using the drop-down menu, select how often you would like to receive the reports. And/or choose to have it Sent Now.
3. Key in the complete email address(es) where the reports are to be sent. Send multiple emails by separating with a comma (no spaces).
4. Click Submit



Teacher Comments – if Teachers have inserted Comments specific to your Student, they can be viewed on this page



School Bulletin – this will show you your School Bulletin for the day

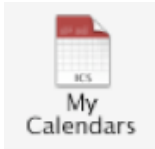


Class Registration – if applicable, this screen will allow you to select Courses for the upcoming year

1. This feature will only be available for certain Schools for specified periods of time (generally in the spring).
2. Call your Student's School for more information.



Balance – this screen shows your Student’s Lunch Transaction History and any Fee Balances (if applicable)



My Calendars – Requires set-up on your personal machine

1. Allows you to link your personal Calendar application with one or more of your Student’s Teachers calendars and/or the District Calendar.
2. Content will necessarily be dependent upon the usefulness of the lined calendar.
3. Follow the instructions on the page.

Log Out - Click the “Logout” button on the upper right of any screen

Thank you for using the Parent portion of PowerSchool!